

Pro Chancellor

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1.0 Purpose

This Policy provides for the appointment of one or more Pro Chancellors to represent the University on behalf of the Chancellor or the Deputy Chancellor at official functions, including presiding at graduation ceremonies, and to support the Chancellor and Deputy Chancellor with other governance functions.

2.0 Scope

The title of Pro Chancellor may only be awarded by the Council to members of the Council.

3.0 Policy statement

The Council acknowledges the role of the Chancellor in representing the University at community and ceremonial functions. The Council has established the role of Pro Chancellor to support the Chancellor and Deputy Chancellor in representing the University at ceremonies and events, and in some other governance functions as relevant.

3.1 Role of the Pro Chancellor

- 3.1.1 Pro Chancellor is an honorary title bestowed by the Council. The role of Pro Chancellor is ceremonial, and a Pro Chancellor has no authority to act on behalf of the University.
- 3.1.2 The Pro Chancellor role does not replace or equate to the role of Deputy Chancellor.
- 3.1.3 The Pro Chancellor is remunerated and may submit claims for reasonable expenses incurred while undertaking official duties and in accordance with the Council and Committees Remuneration Policy and Procedure.

3.2 Appointment of the Pro Chancellor

- 3.2.1 The Council may appoint by resolution one or more of its members as Pro Chancellor on the recommendation of the Chancellor.
- 3.2.2 The term of appointment of the Pro Chancellor will be for a period of no longer than three years, as recommended by the Chancellor and approved by the Council.
- 3.2.3 Council members appointed to the role of Pro Chancellor are eligible for re-appointment for another term but should not exceed more than two terms in the role.
- 3.2.4 The Council may terminate the appointment of a Pro Chancellor and remove the title of Pro Chancellor at any time by notice in writing signed by the Chancellor.

4.0 Roles, responsibilities and delegations

ROLE	RESPONSIBILITY
Chancellor	<p>The Chancellor is elected by the University Council in accordance with the <i>Griffith University Act 1998</i> (the Act) and is the non-executive head of the University and Chair of the Council of the University which is responsible for oversight of the University’s strategic planning and organisational accountabilities.</p> <p>The Chancellor plays a prominent role in representing the University at official functions and at other public occasions, including officiating at graduation ceremonies. The Chancellor is responsible for determining the manner in which these ceremonial duties are performed.</p> <p>The Chancellor makes a recommendation to Council for the appointment of a Council member to the role of Pro Chancellor.</p>
Deputy Chancellor	<p>The Deputy Chancellor is elected by the Council, in accordance with the Act. Pursuant to section 31(4) of the Act, the Deputy Chancellor is to act as Chancellor “(a) during a vacancy in the office of chancellor; and during all periods when the chancellor is absent from duty or, for another reason, can not perform the functions of the office.”</p>
Pro Chancellor	<p>By arrangement with the Chancellor, the Pro Chancellor may represent the University at official functions and at public occasions, including officiating at graduation ceremonies, as the delegate of the Chancellor, and to support the Chancellor and Deputy Chancellor with some other governance functions as relevant.</p>

5.0 Definitions

For the purposes of this policy and related policy documents, the following definitions apply:

Chancellor refers to the honorary and non-executive head of the University and Chair of the Council who is elected by the Council.

Deputy Chancellor refers to the Council member who is elected to the role by the Council and who performs the duties of the Chancellor during all periods when the Chancellor is absent from duty.

Pro Chancellor refers to the Council member or members who may represent the University on behalf of the Chancellor and Deputy Chancellor at official functions and provide support to the Chancellor and Deputy Chancellor with some governance functions.

INFORMATION	Printable version (PDF) Downloadable version (Word)
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Title	Pro Chancellor Policy
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Purpose	This Policy provides for the appointment of one or more Pro Chancellors to represent the University on behalf of the Chancellor or the Deputy Chancellor at official functions, including presiding at graduation ceremonies, and to support the Chancellor and Deputy Chancellor with other governance functions.
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RELATED POLICY DOCUMENTS AND SUPPORTING DOCUMENTS
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Legislation	<u>Griffith University Act 1998</u>
Policy	<u>Council and Committees Remuneration Policy</u>
Procedures	<u>Council and Committees Remuneration Procedure</u>
Local protocols	<u>Council Handbook</u>
Forms	N/A.