

# Griffith Global Mobility Student Funding Policy

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### 1.0 Purpose

This policy governs the administration of funding to support student participation in Global Mobility programs.

### 2.0 Scope

This policy applies to Griffith University award students who receive funding from the University's International Experience Incentive Scheme, an OS-HELP loan, or from an Australian Government international mobility funding program, or other student mobility funding sources that may become available to support participation in a University-endorsed Global Mobility program. It applies to any element of the University and Griffith staff members applying for or in receipt of student mobility funding for the purposes of supporting student participation in a University-endorsed Global Mobility program.

### 3.0 Policy statement

The University is committed to providing its degree students, including higher degree research candidates, with access to funding to support participation in one or more Global Mobility programs while they are studying with the University.

The University's Strategic Plan, Academic Plan, and Learning and Teaching Framework highlight these opportunities as authentic learning experiences that enable students to connect with and contribute to the world beyond university. These learning experiences are integral to the development of several key transferable skills underpinned by the Griffith Graduate Attributes, enhance student employability, and help to equip students with the requisite knowledge to respond to a changing workforce and to be future-ready upon graduation.

#### 3.1 Sources of funding

##### (a) International Experience Incentive Scheme

Griffith University's Vice Chancellor dedicates funding each year to provide International Experience Incentive Scheme (IEIS) grants to assist students with the cost of a Global Mobility program. IEIS grants are available to support domestic and international students participating in a University-endorsed Global Mobility program.

##### (b) OS-HELP loans

The Australian Government provides a number of OS-HELP loans to the University annually to help eligible students undertake part of their study overseas in a University-endorsed Global Mobility program.

### **(c) Australian Government international mobility funding programs**

The Australian Government is committed to promoting opportunities for Australians to have an overseas study experience and provides support for student mobility to eligible Australian education providers through a suite of international mobility programs. These include the New Colombo Plan Mobility Program and other student mobility funding programs offered by the Australian Government.

### **(d) Other funding sources**

Funding to support Global Mobility may become available as a result of philanthropy, industry support, or other opportunities.

Griffith Global Mobility maintains a central [website](#) with current information about the funding available including eligibility and the levels of funding by program type. OS-HELP criteria for eligibility are published in the Australian Government's [Study Assist](#) information page. Australian Government mobility funding opportunities and guidelines are published on [GrantConnect](#).

Funding will be paid in line with the Griffith Global Mobility Student Funding Procedure and/or the OS-HELP Procedure and with reference to the University's Travel Policy and any associated guidelines. Additionally, all staff or students receiving funding will be required to meet and uphold specific funding conditions.

## **4.0 Roles, responsibilities and delegations**

The Vice President (Global) has ultimate responsibility for this policy and may delegate responsibility for the effective management and administration of the policy to the Manager, International Partnerships, Griffith International. The Coordinator, Global Mobility has delegated authority to administer the funding with the exception of OS-HELP, which is administered by International Finance within Griffith International. The International Finance team has delegated authority to administer OS-HELP loans and the Manager, International Partnerships is responsible for submitting and reporting on annual loan estimates in liaison with the University's Financial Management team.

The effective management of OS-HELP loans in accordance with University policy and the Australian Government conditions is the responsibility of the Vice President (Global). The implementation of the OS-HELP loan scheme at the University will be reviewed annually by the Manager, International Partnerships in consultation with the Manager, International Finance and Director, Griffith International, following approval by the Vice President (Global).

The University requires all those involved in the delivery of a University-approved Global Mobility program (including for avoidance of doubt, Griffith students), in particular programs supported by the Australian Government, comply at all times with the relevant legislation, laws and Australian Government Policies and standards, such as:

- (a) All relevant statutes, regulations, by-laws, and requirements of any Commonwealth, State, Territory or location authority including those relating to the [Higher Education Loan Program](#) such as the [Higher Education Support Act 2003](#) and [OS-HELP Guidelines 2013](#)
- (b) Any Commonwealth policies notified in writing by the Australian Government, such as the Department of Foreign Affairs and Trade [Child Protection](#) and [Preventing Sexual Exploitation, Abuse and Harassment](#) policies
- (c) All legislated requirements associated with existing and long-term arrangements involving foreign parties including laws and regulations such as [Australia's Foreign Relations Act 2020](#) and [Foreign Influence Transparency Scheme Act 2018](#)
- (d) The [Privacy Act 1988](#) (including the [Australian Privacy and Principles](#))

ROLE	RESPONSIBILITY
Vice President (Global)	Responsible for the Griffith Global Mobility Student Funding Policy, delegation of responsibilities, and the allocation of appropriate resources
Manager, International Partnerships	Management and administration of Global Mobility student funding including reporting for OS-HELP loan estimates, and Griffith Global Mobility
Coordinator, Global Mobility	Global Mobility funding coordination including liaison, application processing, monitoring, compliance and reporting
Finance Officer, International Finance	OS-HELP loan application processing, allocation, monitoring and compliance

## 5.0 Definitions

For the purposes of this policy and related policy documents, the following definitions apply:

**Funding** is the funds payable by Griffith Global Mobility or International Finance (OS-HELP loans) to support student participation in Global Mobility programs.

**GrantConnect** is the Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the Commonwealth Grants Rules and Guidelines (CGRGs).

**Global Mobility program** means any program coordinated, or otherwise endorsed by the University, and involves students participating in an international experience including but not limited to, global internships, study programs, and exchanges. They can be offered by Griffith Global Mobility, by an element within the University, an overseas partner institution, an exchange partner university, and/or by a University-approved third-party provider. They may be credit bearing or non-credit bearing and delivered online or in another country.

**Griffith Global Mobility** is the central unit at Griffith responsible for the administration, management and oversight of student global mobility.

**International Experience Incentive Scheme (IEIS)** provides grants paid to eligible Griffith students participating in an outbound mobility program.

**New Colombo Plan or NCP** means the New Colombo Plan managed by the Commonwealth Department of Foreign Affairs and Trade.

**OS-HELP** loan means a loan provided by the Australian Government for students enrolled in a [Commonwealth supported place \(CSP\)](#) who want to study some of their course overseas.

**Student** means a person who has an active enrolment status in a program of Griffith University (for complete definition of an active enrolment status refer to the Student Enrolment Policy) and excludes those enrolled in a Griffith University Open Universities Australia (OUA) degree.

**University-endorsed or approved Global Mobility program** means a program approved by Griffith Global Mobility and deemed to be of high quality with regard to the planned activities, fees, refund policies, student support services, and if being delivered in-country, the intended local transport, accommodation, communication networks, and procedures for managing emergency situations, and any other relevant safeguards required in accordance with the risk management processes established by the University.

INFORMATION		Printable version (PDF)	Downloadable version (Word)
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Policy advisor	Manager, International Partnerships		
Approving authority	Academic Committee		
RELATED POLICY DOCUMENTS AND SUPPORTING DOCUMENTS			
Legislation	<a href="#">Australia's Foreign Relations Act 2020</a> <a href="#">Foreign Influence Transparency Scheme Act 2018</a> <a href="#">Privacy Act 1988</a> <a href="#">Australian Privacy and Principles</a>		
Policy	<a href="#">Griffith Global Mobility Policy</a> <a href="#">Student Review and Appeals Policy</a> <a href="#">Student Enrolment Policy</a>		
Procedures	<a href="#">Griffith Global Mobility Student Funding Procedure</a> <a href="#">Fees and Charges Procedure</a> <a href="#">Fees and Charges Schedule</a>		
Forms	<a href="#">Review of Decision Form</a> <a href="#">Griffith Global Mobility program application forms</a>		