

# Credit and Recognition for Prior Learning

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### 1.0 Purpose

This policy sets out the principles guiding Griffith University's granting of credit and recognition of prior learning that contributes towards satisfying the requirements for an award of the University.

### 2.0 Scope

This policy applies to any award program of the University.

### 3.0 Policy statement

Griffith is committed to maintaining the integrity of its academic programs and protecting the academic standards and reputation of its awards. Credit is granted within the constraints of this commitment and where program structures and requirements permit. [Credit applications](#) and their assessment are made using fair, transparent, academic and professional decisions in accordance with this policy.

At Griffith, the aim is to:

- facilitate the movement of students between sectors (e.g. VET), other higher education institutions and between programs of various levels
- establish the institutional framework and procedures for the development of credit transfer and articulation agreements between Griffith and other educational institutions, issuing organisations or accrediting authorities
- outline the parameters for determining credit, including the maximum level of credit that can be granted within programs
- provide students with credit towards completing their program based on prior learning, where it can be demonstrated the prior learning and outcomes satisfy the objectives of components of their Griffith program.

### 4.0 Roles, responsibilities and delegations

#### **The Program Director (or nominee as designated by the Dean):**

- determines the credit to be granted, within the provisions of this policy, in response to applications for credit from students admitted or enrolled in the program for which the Program Director is responsible;
- approves whether a credit decision can be applied as a credit precedent to subsequent credit applications;
- approves requests for extension of time limit on credit in appropriate cases;
- approves the withdrawal of credit; and
- advises the Dean on proposed articulation agreements.

**The Dean (Learning and Teaching)** approves an articulation agreement between Griffith and another institution to document and publicise a specifically approved pathway for progression between a program at the other institution and a Griffith award program, involving specific credit arrangements.

### The Manager, Academic Credit Transfer:

- is responsible for the administration of articulation agreements;
- providing information to potential credit applicants about approved articulation agreements and credit precedents;
- is responsible, indirectly, for a team of University staff who administer the Credit and Recognition of Prior Learning Policy and the Credit and Recognition of Prior Learning Procedures by:
  - guiding applicants through the credit transfer process;
  - arranging for the assessment of credit applications;
  - notifying students of the outcomes of credit applications; and
  - keeping a record of all credit precedents.

## 5.0 Definitions

**Articulation agreement** is an agreement between Griffith and another institution to document and publicise a specifically approved pathway for progression between a program at the other institution and a Griffith award program, involving specific credit arrangements.

**Credit Precedents** is a Credit Precedents Database that allows you to find out what credit decisions have been made in the past for previous study.

**VET** is the Vocational Education and Training sector that partners with industry and government to provide people with workplace skills and technical knowledge.

INFORMATION		Printable version (PDF) Downloadable version (Word)
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Policy advisor	Manager, Academic Credit Transfer   Student Life   <a href="mailto:credit@griffith.edu.au">credit@griffith.edu.au</a>	
Approving authority	Programs Committee	

RELATED POLICY DOCUMENTS AND SUPPORTING DOCUMENTS	
Legislation	Higher Education Standards Act
Policy	Student Review and Appeals Policy
Procedures	Credit and Recognition of Prior Learning Procedure
Local protocols	NA
Forms	NA