

Academic Delivery with Other Parties

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1.0 Purpose

This Policy provides the principles for development, approval, management, and review of academic delivery with other parties to ensure that Griffith University meets its obligations as a Higher Education Provider. These requirements and processes are consistent with quality assurance and continuous improvement practices, and ensure students' learning experiences and outcomes are equivalent regardless of learning and teaching location or delivery arrangements.

2.0 Scope

This Policy applies to programs and courses of study that are delivered by other providers that lead to the conferral of an award by Griffith University. This policy encompasses both domestic coursework and transnational arrangements. Such arrangements with other parties may include curriculum design and development, teaching delivery, assessment, service delivery (for example, student support services) and the delivery of pathway programs on behalf of Griffith University.

This Policy does not apply to work integrated learning arrangements where learning is undertaken in a work context, including placements, internships, fieldwork, practicums, industry-partnered projects, simulated work environments and other activities in other contexts involving industry or community partners, nor does it apply to student mobility (study abroad and student exchange), articulation arrangements, credit transfer arrangements, non-award programs or cross-institutional study. This policy does not apply to general academic arrangements with other parties such as library resource agreements, or service delivery arrangements. Details of such arrangements are governed by their respective policies and procedures.

3.0 Policy statement

As the primary registered education provider, Griffith University is accountable for the quality of education and any services delivered by another provider on its behalf, where these relate to the issue of an Australian qualification or compliance with the Higher Education Standards Framework (Threshold Standards) 2021. Griffith's approach to the selection of partners as well as the development, approval, management, and review of arrangements for academic delivery with other parties is guided by the Framework for Quality Assurance and the following principles:

- Programs, courses, and services delivered by another provider are of an equivalent standard to those delivered by Griffith.
- Arrangements for academic delivery by another party are aligned with and support the achievement of the University's strategic objectives.
- Compliance is maintained with all relevant legislative and regulatory requirements.
- Arrangements for the delivery with other parties are consistent with other Griffith University policies and procedures.

- Appropriate levels of resources are committed to the activity to ensure that the necessary management and quality oversight is sustained. This includes human and learning resources.
- The risks of each arrangement for academic delivery with another party are assessed at the outset and appropriate and proportionate safeguards and mitigating actions are identified and established.
- Effective management and quality assurance arrangements are put in place, commensurate with the scale and nature of the arrangement. Academic quality, equivalency and regulatory compliance are reviewed on a periodic basis.
- Academic arrangements for delivery with other parties are formalised in a legally binding agreement.
- Accountability for the academic delivery with other parties is clearly defined and assured via the appropriate academic governance structures.
- When establishing an agreement with international parties, consideration is given to different laws within countries, noting that some laws will be different to those in Australia. Griffith ensures the agreement is enforceable in the relevant international jurisdiction.

4.0. Roles, responsibilities and delegations

ROLE	RESPONSIBILITY
Refer to Schedule C (Signing Sub-Delegations) in Delegations Register	<ul style="list-style-type: none"> • Approve and sign agreement
Provost	<ul style="list-style-type: none"> • Terminate agreement, if deemed necessary
Group Dean (Academic)	<ul style="list-style-type: none"> • Make recommendation to DVC(E) on entering into an agreement • Ensure other parties are operating as intended and within the bounds of the agreement • Initiate and monitor corrective action in event of breach of agreement
Academic lead	<ul style="list-style-type: none"> • Initiate, lead and manage agreement • Identify and recommend where corrective action in event of breach of agreement is required
Student and Academic Services	<ul style="list-style-type: none"> • Register new agreement and delivery site with CRICOS and TEQSA
Programs Committee	<ul style="list-style-type: none"> • Monitor and review the quality of a program or course delivered by another party through annual review

5.0 Definitions

Arrangement for Academic Delivery with Other Parties is a legally binding agreement/contract entered into by a registered provider and another party (in Australia or overseas) that covers all relevant aspects relating to the scope and extent of the functions being undertaken by the third party and the registered provider.

Articulation arrangement enables students to progress from a completed qualification to another with admission and/or credit in a defined qualification pathway.

Credit is the value assigned for the recognition of equivalence in content and learning outcomes between different types of learning.

Cross-institutional study is when a student undertaking a program at one University, enrolls in one or more courses at another University for the purpose of completing the program at the first (home) University. Cross-Institutional students are out-going if their home University is Griffith, or incoming if their home University is another institution.

Domestic refers to partner institutions that reside within Australia.

Non-award program is the generic term indicating programs of study which do not lead to the award of a degree.

Transnational arrangement is an agreement for education delivered in a country other than Australia.

Work integrated learning (WIL) includes service learning, and activities normally involve students interacting with industry and community within a work context or similar situation.

6.0 Information

Title	Academic Delivery with Other Parties Policy
Document number	2024/0000031
Purpose	This Policy provides the principles for development, approval, management, and review of academic delivery with other domestic parties to ensure that Griffith University meets its obligations as a Higher Education Provider. These requirements and processes are consistent with quality assurance and continuous improvement practices, and ensure students' learning experiences and outcomes are equivalent regardless of learning and teaching location or delivery arrangements.
Audience	Staff
Category	Academic
Subcategory	Learning and Teaching
Approval date	16 May 2024
Effective date	Trimester 2, 2024
Review date	2028
Policy advisor	Director, Student and Academic Services
Approving authority	Academic Committee

7.0 Related Policy Documents and Supporting Documents

Legislation	Higher Education Standards Framework (Threshold Standards) 2021 National Code of Practice for Providers of Education and Training to Overseas Students 2018
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Policy

Admission Policy
 Assessment Policy
 Credit and Recognition of Prior Learning Policy
 Due Diligence for Transnational Program Partnerships Policy
 Griffith Global Mobility Policy
 Procurement and Supply Policy
 Program and Course Policy
 Risk and Resilience Management Policy
 Work Integrated Learning Policy

Procedure

Academic Delivery with Other Parties – Domestic Coursework Procedure
 Academic Delivery with Other Parties – Transnational Coursework Procedure
 Course Approval Procedure
 Program and Course Review Procedure
 Program Approval Procedure

Form

Academic Delivery with Other Parties – Domestic Coursework Due Diligence Checklist
 Academic Delivery with Other Parties – Domestic Coursework Risk Assessment Template
 Academic Delivery with Other Parties – Domestic Coursework Term Sheet
 Academic Delivery with Other Parties – Domestic Coursework Annual Review Template
 Academic Delivery with Other Parties – Domestic Coursework Renewal Checklist
 International Engagement Checking Tool